

MARIN EMERGENCY RADIO AUTHORITY
371 Bel Marin Keys Blvd., Suite 100, Novato, CA 94949
PHONE: (415) 883-9100 FAX: (415) 883-9155

EXECUTIVE COMMITTEE

REGULAR MEETING NOTICE

DATE: February 11, 2009

TIME: 2:00 – 4:00 p.m.

PLACE: **Marin County Supervisors Conference Room 324A**
Marin Civic Center

AGENDA

A. Closed Session – Public Employee Performance – Executive Officer Evaluation pursuant to Government Code §54947

- 1) Additional Service Amendment No. 2 to Agreement for Professional Services and Proposed Executive Officer 2009 Work Plan – Regional Government Services Authority

B. Consent Calendar

All matters on the Consent Calendar are to be approved with one motion unless a member of the Committee or the public requests that separate action be taken on a specific item.

- 1) Minutes from December 10, 2008 Executive Committee Special Meeting
- 2) Resolution Authorizing Destruction of Certain Records per MERA Records Retention Schedule
- 3) Proposed Amendment No. 4 to the Joint Powers Agreement Creating the Marin Emergency Radio Authority, Expanding and Increasing the Expenditure Authorities of the Executive Committee and Executive Officer
- 4) Report on Investment of 1999 Bond Reserve
- 5) FY 07-08 Audited Financial Statements and Auditors' Report

C. Executive Officer's Report (Cassingham)

- 1) Forbes Reservoir County Facilities Demolition: Award of Bid and Contract

- 2) Mid-year Revision of FY 08-09 Operating Budget and Maintenance and Equipment Replacement Reserves
- 3) Report on Proposed Sublease with Ross Valley Sanitary District – MERA Forbes Reservoir Site
- 4) Report on Marin Schools Emergency Communications (verbal)
- 5) Other Information Items

D. Operations Reports (Mansourian)

- 1) Report on Tomales Site Project Coverage
- 2) Report on Additional Frequencies, Financing and Costs/Timelines to Implement Frequencies, Jail and Transit Moves and Fire to VHF
- 3) Report on Development of System Operating Policies
- 4) Report on Proposed Policy on Additional Radios

E. Open Time for Items Not on Agenda (*limited to two minutes per speaker*)

Anyone wishing to address the Committee on matters not on the posted agenda may do so. Each speaker is limited to two minutes. As these items are not on the posted agenda, members of the Committee may respond briefly, but the Committee's general policy is to refer such items to staff for attention, or have the matter placed on a future agenda for a more comprehensive action or report and formal public discussion.

F. Adjournment

**AGENDA AND STAFF REPORTS ARE AVAILABLE ONLINE AT
WWW.MERAONLINE.COM**

cc: Diane Sauer (for posting)
MERA Staff
General Counsel
Novato City Clerk (w/minutes)