

MARIN EMERGENCY RADIO AUTHORITY
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BOARD OF DIRECTORS

SPECIAL MEETING NOTICE

DATE: March 11, 2009
TIME: 2:00 - 4:00 p.m.
PLACE: San Rafael Community Center
618 "B" Street – Rooms 2 and 3

AGENDA

A. Closed Session: Public Employment, Government Code Section 54957 – General Counsel

- 1) Appointment of Jim Karpiak of Richards, Watson & Gershon as General Counsel

B. Consent Calendar

All matters on the Consent Calendar are to be approved with one motion unless a member of the Board or the public requests that separate action be taken on a specific item.

- 1) Minutes from December 17, 2008, Board of Directors Special Meeting
- 2) Resolution of MERA Board Authorizing Destruction of Certain Records per MERA Records Retention Schedule
- 3) Proposed Amendment No. 4 to the Joint Powers Agreement Creating the Marin Emergency Radio Authority, Expanding and Increasing the Expenditure Authorities of the Executive Committee and Executive Officer
- 4) Report on Investment of 1999 Bond Reserve
- 5) FY 07-08 Audited Financial Statements and Auditors' Report - John Maher, Maher Accountancy (bound copy of Audit included with mailed agenda packet)
- 6) Report on Additional Service Amendment No. 2 to Agreement for Professional Services and Executive Officer 2009 Work Plan – Regional Government Services Authority

C. Executive Officer's Report (Cassingham)

- 1) Forbes Reservoir County Facilities Demolition: Award of Bid and Contract
- 2) Mid-year Revision of FY 08-09 Operating Budget and Maintenance and Equipment Replacement Reserves
- 3) Report on Proposed Sublease with Ross Valley and Las Galinas Sanitary Districts – MERA Forbes Reservoir Site
- 4) Other Information Items

D. Operations Reports (Mansourian)

- 1) Report on Tomales Site Coverage Project
- 2) Acquisition of Additional Frequencies, Costs/Timelines and Financing to Implement Frequencies, Jail and Transit Moves and Fire to VHF(action item)
- 3) Report on VHF Overlay Implementation
- 4) Report on Process for MERA Policies and Procedures Development
- 5) Report on Proposed Policy on Additional Radios

E. Open Time for Items Not on Agenda (*limited to two minutes per speaker*)

Anyone wishing to address the Board on matters not on the posted agenda may do so. Each speaker is limited to two minutes. As these items are not on the posted agenda, members of the Board may respond briefly, but the Board's general policy is to refer such items to staff for attention, or have the matter placed on a future agenda for a more comprehensive action or report and formal public discussion.

F. Adjournment

**AGENDA AND STAFF REPORTS ARE AVAILABLE ONLINE AT
WWW.MERAONLINE.COM**

cc: Diane Sauer (for posting)
MERA Staff
General Counsel
Novato City Clerk (w/minutes)