

MARIN EMERGENCY RADIO AUTHORITY
371 Bel Marin Keys Blvd., Suite 100, Novato, CA 94949
PHONE: (415) 883-9100 FAX: (415) 883-9155

EXECUTIVE COMMITTEE

MEETING NOTICE

DATE: May 27, 2008
TIME: 3:00 – 5:00pm
PLACE: Novato Fire Protection District’s Administrative Office
Heritage Conference Room (*95 Rowland Way, Novato*)

AGENDA

A. Consent Calendar

All matters on the Consent Calendar are to be approved with one motion unless a member of the Executive Committee or the public requests that separate action be taken on a specific item.

1. Minutes of February 13, 2008 Special Meeting
2. Proposed Resolution of the Board of Directors of the Marin Emergency Radio Authority Adopting a Conflict of Interest Code
3. FY 2006-07 Audit – Maher Accountancy
4. Approval of Agreement for FY 2007-08 Annual Audit – Maher Accountancy
5. Proposed Records Retention Schedule

B. Executive Officer’s Report (Cassingham)

1. Proposed Response to Grand Jury Findings and Recommendations – FY 2007-08 Marin County Grand Jury “Emergency Communications at Marin Schools: A Tale of Catastrophe” Report dated March 13, 2008
2. Other Information Items

C. Operations Report (Mansourian)

1. Report on System Overload Options and Requested Committee Recommendation(s) on Same
2. Report on Frequency Acquisition and Requested Committee Recommendation(s) on Same
3. Status Report on Coverage and Requested Committee Recommendation(s) on Same
4. Replacement of Logging Recorder System and Requested Committee Recommendation(s) on Same

D. Status/Work Statistics Reports (Chuck)

E. Proposed FY 2008-09 MERA budgets:

1. MERA Operating Budget
2. MERA Other Budgets

F. Public Comment.

Anyone wishing to address the Board on matters not on the posted agenda may do so. Each speaker is limited to two minutes. As these items are not on the posted agenda, members of the Board may respond briefly but the Board's general policy is to refer such items to staff for attention, or have the matter placed on a future agenda for a more comprehensive action or report and formal public discussion.

G. Adjournment

**AGENDA AND STAFF REPORTS ARE AVAILABLE ONLINE AT
WWW.MERAONLINE.COM**

cc: Diane Sauer (for posting)
MERA Staff
General Counsel
Novato City Clerk (w/minutes)