

MARIN EMERGENCY RADIO AUTHORITY
c/o Novato Fire Protection District Administrative Office
95 Rowland Way, Novato, CA 94945

EXECUTIVE COMMITTEE
Regular Meeting Notice

DATE: Wednesday - July 8, 2009
TIME: 2 p.m. – 4 p.m.
PLACE: **Marin Nonprofit Center – 555 Northgate Drive – San Rafael**
(Downstairs Conference Room)

Agenda

Introduction of Sausalito Police Captain John Rohrbacher, Marin County Police Chiefs' Association Representative and Recognition of Retiring Captain Don MacQuarrie.

A. Consent Calendar

All matters on the Consent Calendar are to be approved with one motion unless a member of the Committee or the public requests that separate action be taken on a specific item.

- 1) Minutes from May 13, 2009 Executive Committee Regular Meeting

B. Executive Officer's Report (Cassingham)

- 1) Recommendation to Board – Update on MERA 1999 Bond and New Project Fund Balances and Use of New Project Fund Balance for Capacity and Coverage Projects
- 2) Report on Records Management Project – Phase III (Implementation of Active Records Recommendations from Phase II)
- 3) Recommendation to Board – Appointment of Ad Hoc Strategic Planning Committee
- 4) Other Information Items

C. Operations Reports (Mansourian)

- 1) Report on Additional Frequencies: Recommendation to Board on Capital Project Implementation Timeline Based on Revised Financial Resources
- 2) Report on Tomales Site Coverage Project: Recommendation to Board on Capital Project Implementation Timeline Based on Revised Financial Resources
- 3) Status/Work Statistics Reports (Chuck)
- 4) Other Information Items

D. Open Time for Items Not on Agenda (*limited to two minutes per speaker*)

Anyone wishing to address the Committee on matters not on the posted agenda may do so. Each speaker is limited to two minutes. As these items are not on the posted agenda, members of the Committee may respond briefly, but the Committee's general policy is to refer such items to staff for attention, or have the matter placed on a future agenda for a more comprehensive action or report and formal public discussion.

E. Adjournment

**AGENDA AND STAFF REPORTS ARE AVAILABLE ONLINE AT
WWW.MERAONLINE.COM**

cc: Diane Patterson (for posting)
MERA Staff
General Counsel
Novato City Clerk (w/minutes)