

MARIN EMERGENCY RADIO AUTHORITY
c/o Novato Fire Protection District Administrative Office
95 Rowland Way, Novato, CA 94945
Phone: (415) 878-2690

BOARD OF DIRECTORS
Special Meeting Notice

DATE: Wednesday - July 15, 2009
TIME: 2 p.m. – 4 p.m.
PLACE: **Novato Fire Protection District Administrative Office**
95 Rowland Way, Novato (Heritage Conference Room)

Agenda

Introduction of: Captain John Rohrbacher, City of Sausalito Police Department
Captain Todd Cusimano, Twin Cities Police Department
Denise Wade, NFPD Administrative Specialist
Recognition of: Retiring Captain Don MacQuarrie, Representing Marin County
Police Chiefs' Association
Retiring Captain Mike McDuffee, City of Sausalito Police Department

A. Consent Calendar

All matters on the Consent Calendar are to be approved with one motion unless a member of the Board or the public requests that separate action be taken on a specific item.

- 1) Minutes from May 20, 2009, Regular Board Meeting
- 2) Approval of Reallocation of Unexpended Capital Project Balances from FY08-09 to FY09-10: Forbes Reservoir Demolition and Logging Recorder System Projects

B. Executive Officer's Report (Cassingham)

- 1) Approval of Update on MERA 1999 Bond and New Project Fund Balances and Resolution Allocating Fund Balances for Capacity and Coverage Projects
- 2) Approval of Records Management Project – Phase III (Implementation of Active Records Recommendations from Phase II)
- 3) Appointment of Ad Hoc Strategic Planning Committee
- 4) Other Information Items

C. Operations Reports (Mansourian)

- 1) Report on Additional Frequencies: Approval of Capital Project Implementation Timeline Based on Revised Financial Resources
- 2) Report on Tomales Site Coverage Project: Approval of Capital Project Implementation Timeline Based on Revised Financial Resources
- 3) Status/Work Statistics Reports (Chuck)
- 4) Other Information Items

D. Open Time for Items Not on Agenda (*limited to two minutes per speaker*)

Anyone wishing to address the Board on matters not on the posted agenda may do so. Each speaker is limited to two minutes. As these items are not on the posted agenda, members of the Board may respond briefly, but the Board's general policy is to refer such items to staff for attention, or have the matter placed on a future agenda for a more comprehensive action or report and formal public discussion.

E. Adjournment

**AGENDA AND STAFF REPORTS ARE AVAILABLE ONLINE AT
WWW.MERAONLINE.COM**

cc: Diane Patterson (for posting)
MERA Staff
General Counsel
Novato City Clerk (w/minutes)