

MARIN EMERGENCY RADIO AUTHORITY
SPECIAL MEETING MINUTES OF JANUARY 18, 2007

1. Call to Order

Chair Steve Kinsey called the meeting to order at 4:00 p.m. at the San Rafael Community Center.

BOARD MEMBERS PRESENT:

City of Belvedere	Mark Campbell
Town of Fairfax	Ken Hughes
City of Mill Valley	Anne Montgomery
City of Novato	Daniel Keen
Town of Ross	Tom Gaffney
City of San Rafael	Ken Nordhoff
County of Marin	Steve Kinsey
City of Sausalito	Dana Whitson (<i>arrived at 4:10 pm.</i>)
Town of Tiburon	Peggy Curran
Kentfield Fire Protection District	Paul Smith (<i>arrived at 4:10 pm.</i>)
Marin Community College District	Chuck Lacy
Marin County Transit District	Farhad Mansourian (<i>out at 4:15 p.m.</i>)
Marin Municipal Water District	Jon Mandell (Alternate)
Marinwood C.S.D.	Walter Dods
Novato Fire Protection District	Marc Revere (<i>out at 4:15 p.m.</i>)
Ross Valley Fire Department	Lew Tremaine
Stinson Beach Fire District	Kenny Stevens (Alternate)
Tiburon Fire Protection District	Tim Harris
Twin Cities Police	Mike McDuffee

BOARD MEMBERS ABSENT:

Town of Corte Madera
City of Larkspur
Town of San Anselmo
Bolinas Fire Protection District
Inverness Public Utility District
Southern Marin Fire Protection

STAFF PRESENT:

Michael Garvey, Interim Executive Officer
Greg Stepanicich, General Counsel
Richard Chuck, Communications Engineer
Elizabeth Lopez, Recording Secretary

GUESTS PRESENT:

Mike Lille, Novato Fire
Dave Hutton, Town of Tiburon
Ted White, Town of San Anselmo
John Maher, Maher Accountancy

A. Executive Officer's report.

– M. Garvey introduces himself as the Interim Executive Officer.

- 1) Progress report on transfer of responsibility for the day-to-day operations to the Marin County Department of Public Works.

Farhad brought attention two emergency items: (1) There is a need to audit Motorola's technological work to assure it has complied with all terms of the contract before it is accepted; and (2) personnel need to be retained in order to start the training program.

M/S/P/ Tremaine /Revere – The Chair is authorized to sign the contract, after its approval by the Executive Committee and DPW is allowed to proceed with two emergency items.

AYES: ALL but one

NOES: Dods

Motion carried

- 2) 2005-06 audit (copies to be distributed at the meeting)

Report by J. Maher: The audit is "clean," with one comment in the Management Letter. Staff is to follow up with the County Auditor's Office.

M/S/P/ Nordhoff/Montgomery – To accept 2005-06 audit & management letter from Maher Accountancy after corrections are made on pages 9-15 (date clarification).

AYES: ALL

NOES: NONE – Motion carried

B. Adopt minutes of August 31, 2006 special meeting.

M/S/P/ Revere/Gaffney – To adopt minutes of August 31, 2006 special meeting.

AYES: ALL

NOES: NONE – Motion carried

C. Consideration of authorizing and directing the execution of a loan agreement and a 2007 operating project note, and directing certain related actions.

M/S/P/ Keen/Harris – To authorize and direct the Chair to execute a loan agreement and a 2007 operating project note, and direct certain related actions with a revision and a special meeting to adopt the Resolution.

AYES: ALL

NOES: NONE – Motion carried

- D. Consideration of contract with Maher Accountancy concerning performance under the Motorola contract.

M/S/P/ Tremaine/Stevens – To authorize the Executive Officer to sign a contract with Maher Accountancy concerning performance under the Motorola contract.

AYES: ALL.

NOES: NONE – Motion carried

- E. Consideration of Motorola Change Order #41, in the amount of \$31,435.91.
– No action taken by the Board. To be give to the Executive Officer for resolution.

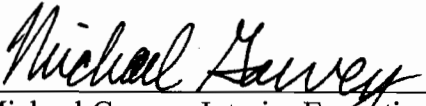
- F. Staff reports:

- 1) November and December Status Report (from Richard Chuck)

Bolinas/Martinelli Site received PG&E power. Fully operational officially on 01/22/07.

- G. Open time for items not on agenda (*limited to three-minutes per speaker*).
No comments received.

- H. Adjourned at 4:56 p.m.



Michael Garvey, Interim Executive Officer