

**MARIN EMERGENCY RADIO AUTHORITY**  
**27 Commercial Blvd., Suite C, Novato, CA 94949**  
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**SPECIAL MEETING NOTICE**

**DATE:** January 9, 2003  
**TIME:** 4:00 – 6:00 p.m.  
**PLACE:** San Rafael Community Center (618 “B” Street)

**AGENDA**

- A. Executive Director’s report.
  - B. Adopt minutes of September 6 and 19, 2002.
  - C. Open time for items not on agenda (*limited to three-minutes per speaker*).
  - D. Approval of Motorola Change Order #16 – Early payment of portion of retention and waiver of added overhead costs.
  - E. Approval of Motorola Change Order #17 – Additional Bay Hills costs.
  - F. Approval of contract extensions and a new contract with Hamilton Ink.
  - G. Adoption of a public records policy.
  - H. Closed sessions:
    - a. Conference with Legal Counsel – Existing Litigation (Government Code 54986.9(a) – Zack, et al. vs. MERA, Marin Superior Court Actions Nos. CV 024952 and CV 024971 (consolidated).
    - b. Public Employee Performance Evaluation – Executive Officer, pursuant to Government Code 54957.
  - I. Approval of contract extension for Executive Officer.
  - J. Approval of Shared Use Agreement with County of Marin for use of County FCC licenses.
  - K. Adjournment.
- cc: Diane Sauer (for posting)  
MERA Staff