

**MARIN EMERGENCY RADIO AUTHORITY**  
**SPECIAL MEETING MINUTES OF MAY 19, 2005**

1. Call to Order

Vice Chair Tom Gaffney called the meeting to order at 4:04 p.m. and Chair Steve Kinsey took over the meeting at 4:09 at the San Rafael Community Center.

BOARD MEMBERS PRESENT:

|                                       |   |
|---------------------------------------|---|
| City of Belvedere                     | Mark Campbell (Alternate)                     |
| Town of Fairfax                       | Ken Hughes                                    |
| City of Larkspur                      | Jean Bonander                                 |
| City of Mill Valley                   | Don Hunter                                    |
| Town of Ross                          | Tom Gaffney                                   |
| City of San Rafael                    | Rod Gould ( <i>arrived at 4:07 p.m.</i> )     |
| County of Marin                       | Steve Kinsey ( <i>arrived at 4:09 p.m.</i> )  |
| City of Sausalito                     | Donald MacQuarrie (Alternate)                 |
| Town of Tiburon                       | Alex McIntyre ( <i>arrived at 4:11 p.m.</i> ) |
| Bolinas Fire Protection District      | Anita Tyrrell-Brown                           |
| Inverness Public Utility District     | Wade Holland                                  |
| Marin Community College District      | Chuck Lacy                                    |
| Marinwood Community Services District | Walter Dods                                   |
| Ross Valley Fire Department           | Michael Groshong (Alternate)                  |
| Southern Marin Fire District          | Mike Stone                                    |
| Stinson Beach Fire District           | Kenny Stevens (Alternate)                     |
| Tiburon Fire Protection District      | Tim Harris                                    |

BOARD MEMBERS ABSENT:

Town of Corte Madera  
City of Novato  
Kentfield Fire Protection District  
Marin County Transit District  
Marin Municipal Water District  
Novato Fire Protection District  
Twin Cities Police

STAFF PRESENT:

Jim Karpiak, Legal Counsel  
Martin Nichols, Executive Officer  
Richard Chuck, Communications Engineer  
John Roberto, Planning Consultant  
Elizabeth Lopez, Recording Secretary

GUEST

Jim Providenza (Town of San Anselmo)

A. Executive Officer's report.

Introduced Jim Karpiak.  
Mt. Tiburon report from Richard Chuck.

B. Adopt minutes of February 10, 2005.

*M/S/P Larkspur/Mill Valley to adopt minutes of February 10, 2005 special meeting.*

*AYES: ALL*

*NOES: NONE*

Motion carried

C. Open time for items not on agenda (*limited to three-minutes per speaker*).

NONE.

D. Proposed FY 2005-06 MERA Operating and Other Budgets.

*M/S/P Gould /Gaffney to received and accept Proposed FY 2005-06 MERA Operating and Other Budget and set a hearing for consideration and adoption on June 16, 2005 at 4:00 p.m.*

*AYES: ALL*

*NOES: NONE*

Motion carried

E. Approval of new MERA borrowing.

*M/S/P Hunter or Gould /Tiburon FPD to approve new MERA borrowing concept of a line of credit until the project is completed and then be replaced with surety bond.*

*AYES: ALL*

*NOES: NONE*

Motion carried

Discussion:

The actual amounts and items to be borrowed will be subject to further Executive Committee and Board review.

F. Approval of new MERA auditor agreement with Maher Accountancy for FY 2004-05.

*M/S/P Gould /Larkspur to approve new MERA auditor agreement with Maher Accountancy for FY 2004-05 at an annual fee of \$11,750.*

*AYES: ALL*

*NOES: NONE*

Motion carried

G. Status Report on Bolinas site.

Report by staff – no actions taken.

H. Approval of Amendment to County/MERA Maintenance Agreement.

*M/S/P Tiburon FPD – Bolinas to approve Amendment to County/MERA Maintenance Agreement, increasing the hourly rate to \$70.00.*

*AYES: ALL*

*NOES: NONE*

Motion carried

I. Adjourned at 4:57 p.m.

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Martin J. Nichols, Executive Officer