

MARIN EMERGENCY RADIO AUTHORITY
SPECIAL MEETING MINUTES OF JANUARY 12, 2006

1. Call to Order

Vice Chair Tom Gaffney called the meeting to order at 4:04 p.m. and Chair Steve Kinsey took over the meeting at 4:06 at the San Rafael Community Center.

BOARD MEMBERS PRESENT:

City of Belvedere	Mark Campbell
Town of Corte Madera	Jay Tashiro
Town of Fairfax	Ken Hughes
City of Larkspur	Jean Bonander (<i>arrived at 4:11 pm.</i>)
City of Novato	Daniel Keen (<i>arrived at 4:11 pm.</i>)
Town of Ross	Tom Gaffney
City of San Rafael	Ken Nordhoff (Alternate)
County of Marin	Steve Kinsey
City of Sausalito	Dana Whitson
Bolinas Fire Protection District	Anita Tyrrell-Brown
Inverness Public Utility District	Wade Holland
Kentfield Fire Protection District	Paul Smith
Marin Community College District	Chuck Lacy (<i>arrived at 4:09 pm.</i>)
Marin Municipal Water District	Jon Mandell (Alternate)
Novato Fire Protection District	Doug McDonald (Alternate)
Ross Valley Fire Department	Roger Meagor (Alternate)
Southern Marin Fire Protection	Mike Stone (<i>arrived at 4:12 pm.</i>)
Stinson Beach Fire District	Kenny Stevens (Alternate)
Tiburon Fire Protection District	Tim Harris

BOARD MEMBERS ABSENT:

City of Mill Valley
Town of San Anselmo
Town of Tiburon
Marin County Transit District
Marinwood Community Services District
Twin Cities Police

STAFF PRESENT:

Greg Stepanicich, Legal Counsel
Martin Nichols, Executive Officer
Richard Chuck, Communications Engineer
John Roberto, Planning Consultant
Elizabeth Lopez, Recording Secretary

GUESTS:

Bill McMurray, Sheriff's Office
David Bunnnett, Coastal Health Alliance

A. Executive Officer's report.

No report.

B. Adopt minutes of August 18, 2005 special meeting.

M/S/P Tiburon FPD: To adopt minutes of August 18, 2005 special meeting.

AYES: ALL

NOES: NONE – Motion carried

C. Open time for items not on agenda (*limited to three-minutes per speaker*).

None.

D. Reports:

- 1) Fire alerting
- 2) Coverage testing
- 3) Equipment installations
- 4) December flood emergencies

Richard Chuck reported.

M/S/P – Inverness /Fairfax: Urgency Item - apply for new frequencies that increase system capacity and incur new licensing costs.

AYES: ALL

NOES: NONE – Motion carried

E. Bolinas Site:

- 1) Report on lease with Martinelli family.
- 2) Adopt a Resolution of the Board of Directors Approving a Revised Project Description for the Regional Emergency Communications System "Backbone" with Findings Pursuant to the Applicable Provisions of the California Environmental Quality Act.

M/S/P – Bolinas/Stinson Beach: To adopt a Resolution of the Board of Directors Approving a Revised Project Description for the Regional Emergency Communications System "Backbone" with Findings Pursuant to the Applicable Provisions of the California Environmental Quality Act. As written with verbal modifications that were made by General Counsel and modifications made by MERA Board members and dropping Exhibit 4 because there is nothing to put on it.

AYES: ALL

NOES: NONE – Motion carried

- 3) Authorize the Executive Officer to execute Motorola Change Order #039 for Bolinas Site Planning.

M/S/P – San Rafael/Ross: To authorize the Executive Officer to execute Motorola Change Order #039 for Bolinas Site Planning.

NOES: NONE

AYES: ALL – Motion carried

- F. Approve and authorize Executive Director to sign a new County Maintenance Agreement.

M/S/P – Bolinas/Ross: To approve and authorize Executive Director to sign a new County Maintenance Agreement.

AYES: ALL

NOES: NONE – Motion carried

- G. Tiburon Site:

- 1) Approve and authorize Executive Officer to sign Change Order #037 for repair of Tiburon Slide.

M/S/P – Larkspur/Tiburon FPD: To authorize the Executive Officer to execute Motorola Change Order #037 for Bolinas Site Planning up to \$200,000.

AYES: ALL

NOES: NONE – Motion carried

- 2) Approve Mt. Tiburon easement for MMWD.

M/S/P – Larkspur/Kentfield FPD: To approve Mt. Tiburon easement for MMWD.

AYES: ALL

NOES: NONE – Motion carried

- H. Approve and authorize Executive Officer to sign agreement with Bill Romesburg for preparation of an RFP for recording system upgrades and replacement.

M/S/P – San Rafael/Larkspur: To approve and authorize Executive Officer to sign agreement with Bill Romesburg for preparation of an RFP for recording system upgrades and replacement.

AYES: ALL

NOES: NONE – Motion carried

- I. Closed Session – Personnel matter – Government Code Section §54957.

No reportable actions.

- J. Authorize President to sign an extension of the agreement with Martin Nichols for Executive Officer services through June 2006.

M/S/P – Larkspur/Tiburon FPD: To authorize President to sign an extension of the agreement with Martin Nichols for Executive Officer services through June 2006.

AYES: ALL

NOES: NONE – Motion carried

K. Adjournment 5:56 pm

Martin J. Nichols, Executive Officer